

**Rosebery Primary Parent Representative Group**

**Minute – General Meeting #1**

**1<sup>th</sup> March 2023 – RPS Staff Room**

1. **Open and Welcome** – meeting open 6:15
2. **Present:** Tania Kolomitsev (Principal), Lesley Vella (Chairperson), Penny Seamer (Secretary), Sofia Wilson (Treasurer), Heather Carroll, Dani Wigglesworth, Catherine Steward, Marie-Clare Boothby, Madeleine Hart, Mrinal Dey, Mathew Kerle, Andrea Monteiro, Sharon Floyd, Mark Turner
3. **Apologies** – D'Elise Keitaanpaa
4. **Conflict of Interest disclosure**

Council Member	Conflict	Date advised
Sofia Wilson	Quality Gardens	1/3/23
Lesley Vella	OSHC	1/3/23
Madeline Hart	OSHC	1/3/23
Matt Kerle	OSHC	1/3/23
Penny Seamer	OSHC	1/3/23

5. **Acceptance of previous minutes** – Accepted out of session – December 2022
6. **BUSINESS ARISING**
  - Nothing been done with Applegate drive. Follow up next meeting with PSC
  - Intro to council packs – conflict of interest forms, signed and returned.
7. **CORRESPONDENCE IN/OUT** NIL
8. **REPORTS**
  - I. Principal – NIL report – read at AGM
  - II. Treasurer – NIL report - read at AGM





## 9. GENERAL BUSINESS

- i. **Declaration of Office Bearer positions vacant -**
- ii. **Nomination and election of vacant Office Bearer positions -**
- iii. **Chair** – Nominate Lesley Vella – unanimous vote Yes.
- iv. **Treasurer** – Nominate Sofia Wilson – unanimous vote Yes.
- v. **Secretary** – Nominate Penny Seamer – unanimous vote Yes.
- vi. **Nomination of Invited Members** - Marie Clare and Mark Turner accepted for 12 months
- vii. **Member Induction** – All council members were provided an Induction pack – including Confidentiality, Conflict of Interest, Code of Conduct, Constitution and Parent Handbook, Standing Orders
- viii. **Strategic Plan – 2023** Annual School Improvement plan – Motion accept report **accepted unanimous vote yes.**
- ix. Motion that all school fundraising and canteen trading are to be coded with input tax on sales (ITS) and Input Tax on purchases (ITP) for the 2023 school year **Accepted unanimous vote yes.**

### - **Dates for fundraising for 2023**

#### Term 1

- Easter raffle – in progress
- Mothers' Day stall – stock ordered and prices ready for sale

#### Term 2

- Disco – 4 discos at lunch time with different hubs, with potential to be 4 per term.  
Zoooper doopers etc- glow sticks
- Do it for Dolly 12<sup>th</sup> May

#### Term 3 –

- Seek assistance from defence for colour fun run 26<sup>th</sup> May, book event – set date.
- Harmony Day – non-uniform day 24<sup>th</sup> March – unanimous vote – yes Orange  
National Costume day Wednesday 22<sup>nd</sup> March
- Writing Festival - suggestion
- May day float – Mark Turner suggestion





**School Council Meeting Dates for 2023** – Council members informed.

- 29 March
- 10 May
- 7 June
- 26 July
- 20 September
- 25 October
- 22 November
- Council dinner 24 Nov or 1 Dec (venue TBC)

**10. Date of next meeting** – 29<sup>th</sup> March 2023

**11. Close (by the chair) Closed at 6:58pm**





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**Rosebery**  
PRIMARY SCHOOL

